

Lane County Parks Advisory

December, 13 2021

Meeting Summary

**This written indexed summary of minutes is provided as a courtesy to the reader.
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The recorded minutes are available on the Parks Advisory Committee website:

http://lcpubw05.lanecounty.org/Information/PW_Parks/PAC_121321.MP4

Members Present: Jim Mayo, Kevin Shanley, Greg Hyde, Carl Steifbold, Mike Allen
Members Absent: Ashley Adelman
Staff Present: Brett Henry, Ed Alverson, Cynthia Schlegel, Dan Hurley
Guests Present: Mark Nystrom, Lane County Climate Strategist

Co-Chair Mayo called the meeting to order at 5:59 p.m.

00:00:05 Introductions

00:00:12 Public Comment

- None

00:00:14 Assignment Review

- PAC vacancy recruitment for District 1
- Invite Lane County Climate Strategist
- Review Parks' Action Plan

00:00:15 Review of Meeting summary for N 8, 2021

- Approved as written; Kevin Shanley motioned, Mike Allen seconded, motion passed unanimously.

00:02:00 New Business

- Climate Action Plan (Mark Nystrom, Lane county Climate Strategist) – Mark Nystrom gave a presentation of the Lane County Climate Action Plan. PAC members discussed how Parks could contribute to the initiative to reduce greenhouse gas and develop climate friendly economy initiatives.

- Parks Volunteer & Marketing Coordinator – Henry stated the Parks Volunteer & Marketing Coordinator’s position was changed to include marketing. Position was advertised and closed and applicants are being scored. Henry would like the PAC to be involved in the interview process.
- Parks Business Operations Supervisor – Henry stated the positions titled was changed to more accurately reflect the duties. After two interview panels, Bjorn Carlson was selected. Bjorn will start on January 3rd.
- Election of Officers – Henry will check bylaws on how many times a PAC member can be chair. Henry will reach out to check if Ashley still wants to remain chair. Agreed to defer voting until January meeting or take offline.
- Recruitment of PAC Member – District 1 – Peter Holland is still interested in joining the PAC and submitted his application. Henry will forward on to Jay Bozievich and see if he has any other applicants.

01:02:00 Old Business

- Facility Condition Assessment – Phase 2 – Henry stated Parks needs a better estimate of the overall deferred maintenance and will be assessing more parks that have substantial infrastructure. Henry asked Faithful and Gould if they would be available to perform the phase 2 assessment and they stated they will be. The estimate will cost around \$70K and County Administration has agreed to fund the cost.
- Parks Funding Plan – Bob Keefer’s contract has been extended into next year to help with a work plan and calendar to present to the board for funding a measure. Henry stated he will be meeting with the board in June with survey results from the second survey and for approval for going ahead with a funding measure.
- System-wide Invasive Species Abatement – Henry state Faithful and Gould stated this assessment would be a different contract and Parks will need to work on putting together a plan for which parks to assess for invasive species. Blackberry and Scotch Broom are among those that need to be addressed.

01:29:00 Staff Updates/Reports

- Action Plan Progress – How Parks implements the Master Plan. Matrix scoring process was used to score strategies to narrow down which projects to take on based on a two to three year completion timeline. Enhancing accessibility, establish a water trail, and make targeted park entrance improvements where three projects identified. Henry stated he would like to focus on accessibility.
- Transition plates were installed at Richardson on the E dock to help with wheelchair accessibility.
- Armitage Campground expansion – playgrounds were among enhancements the public wants to see. Park educational information and nature play could also be added.

- Henry state standards for trails to ensure accessibility are needed and access to trail systems need to be assessed.
- Henry is working with a professor at the U of O to look at our trail systems from a universal access and barrier free standpoint. Findings were presented to Henry and provided to the PAC.
- Working on the water trail to the coast fork at HBRA
- Working on park entrance improvement plan, especially McKenzie corridor and parks that sustained fire damage.

01:57:00 Open

- Henry will send out the goals and accomplishments for 2021 for discussion at next PAC meeting.
- Cabins at Harbor Vista are under construction and should be completed for summer reservations.

01:59:00 Operations Report

- Included in materials packet

02:01:00 Meeting Wrap-up/Assignments

- Reach out to Ashley to see if she is still interested in remaining chair. Look at bylaws
- Review 2021 Accomplishments
- Get barrier free and universal access info out to PAC members
- Provide website address for the Climate Action Plan Phase 2: Community Greenhouse Gas Mitigation Plan:
<https://lanecounty.org/cms/One.aspx?portalId=3585881&pageId=18135483>.

Mayo adjourned the meeting at 8:05 p.m.